

September 21, 2018

Greetings, Parents and Guardians!

I apologize for such a long letter and I ask that you bear with me! I have just a few things that I wanted to make you aware of today:

**1. Grades:** We are heading into the last few days of this grading period before students get their report cards instead of just a progress report. Most of our scholars are doing a great job of keeping up with their work and communicating with me about any difficulties. In an effort to assist students and give them an opportunity to show the Determination and Effort of their Tapp P.R.I.D.E., I am offering a grade recovery. What this entails: I have been in the process of entering in zeros for work students did not make up or turn in. You will be able to see these zeros in ParentVue and StudentVue. A grade recovery form is attached to this letter, along with the progress report. Scholars must accurately fill out the form for missing assignments (not failed tests/quizzes/assessments) and have you sign it before they attach it to the completed, overdue work they are requesting to get a new grade. Most of the time, students will simply have the overdue worksheet or packet inside of their folders, but I will post on the blog some files that can be accessed to print at your convenience. Unfortunately, not all assignments will be available on the blog. As you know, a couple of the assignments were to be done online, but they must still be written on the form in order for me to recheck the submissions for your scholar's work, and if there is a written component, it must be turned in with the form. Work must be done completely and in excellence in order for credit to be given. The grade recovery forms are due Tuesday, October 2<sup>nd</sup> in order to give me time to update grades for report cards.

**2. Notebook Checks:** my desire is to update the blog with a new tab that is dedicated to the math notebook. This would serve as a resource for parents and scholars alike so that it is clear what is expected. A notebook check was due for today, but I am extending that to allow students time to prepare their best work. In fact, my goal is now to use Unit 1 as a learning tool for how the notebooks should be going forward, as the expectation is that students are properly maintaining a high quality notebook at all times.

**3. Assessments:** we do not offer retakes or error corrections on concept checks/quizzes. We have recently completed the Unit 1 Summative assessment and there will be an opportunity to complete error corrections or an alternative assessment to improve the grade. This information will be available on the blog soon and students must follow all instructions in order to improve the grade. If you are on my Remind101, you'll receive an announcement when that is posted on the blog. If there is a zero in

the grade book for an assessment your scholar was absent for, but did not come to tutoring to make up, please use the grade recovery form to indicate this so that the assessment make up can be scheduled and the zero temporarily removed.

**4. Tutoring:** this school year, tutoring has been offered on Tuesday mornings at 8:15 and after school until 5 pm. We love it that some students have taken advantage of this opportunity and we look forward to more students joining us! A 6th grade teacher picks up morning tutoring students at 8:15 from the cafeteria.

**5. Parent-Teacher conferences:** Conference Week is October 15<sup>th</sup> through the 19<sup>th</sup>. You would meet with your scholar's homeroom teacher to receive report cards and discuss a general overview of your scholar's progress in all classes and any specific concerns in that teacher's own class. I will be soon offering a Sign Up Genius to schedule these conferences with the parents of my homeroom students and will send out information right after break.

*Thank you for partnering with me to help your scholar succeed! I appreciate all that you do!*

Sincerely,

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